

2024 MADRAS SATURDAY MARKET MEMBERSHIP APPLICATION

PO BOX 286 Madras, Oregon 97741

www.madrassaturdaymarket.com

Location: Sahalee Park (7th St. between B & C St.) Madras, Oregon

Time: 9am-2pm (Set up from 7a.m. - 8:4 a.m.)

All vendors must sell until 2pm unless manager okays it

MEMBERSHIP

Annual membership fee is \$40.00 per year.

BOOTH FEES (collected by the Market Manager)

10'x10' space (with or without canopy) \$35.00 per day

Members only may share a 10'x10' booth space at \$40 per space per day

Madras Saturday Market is a 501(c)6 non-profit organization registered with the State of Oregon. Fees collected are used for venue rental, and administrative costs, such as advertising and insurance. All funds are used for the benefit of MSM. Board members are unpaid volunteers. MSM Board reserves the right to terminate membership at any time if park and vendor rules are not followed by the vendor.

VENDOR RULES

- 1-Be ready to sell promptly at 9 am and must remain set up until 2 pm.
- 2-All Booths must have at least 80% of their items hand-made, hand-crafted, or home-grown.
- 3-Vendor is responsible for providing the required insurance and license. MSM carries liability insurance for the park only but does not cover individual vendors.
- 4-Vendors and their helpers will move their vehicles out of prime parking areas by 8:45 a.m. and return at 2:00 pm. Vendors shall stay open for the entire designated time of business and not pack-up or dismantle their display until the Market closes at the prescribed time unless authorized by the Market Manager and Board Member (s) present at the event.
- 5-All vendors must maintain an attractive display, free from tripping hazards. Each corner must have a minimum of 30 lbs. per corner. One gallon of water is 8 lbs. Stakes are NOT ALLOWED
- 6-Vendors will not sell any illegal items, Loud calling, barking, or distribution of pamphlets outside your booth is prohibited. Vendors shall be honest and always conduct themselves in a courteous and business-like manner. Rude, abusive, offensive behavior or other disruptive conduct will not be permitted. Vendors' conduct reflects the MSMA and other vendors. Vendors, staff and board members shall do everything possible in their speech and actions to uphold a positive image of the Market. Vendors are also responsible for the actions of their employees. Vendors shall always respect customers and not interfere with any interaction between a customer and another vendor.
- 7-FOOD HANDLING- If you are selling or serving food items you must have a Food Handlers License and abide by the current Oregon food laws, labeling is needed for cottage law items, a copy of the Oregon Cottage Laws is available on our website. Canned food items are **ONLY** allowed if you grow it and must be labeled correctly.
- 8-**SOLICITATION, COLLECTION DRIVES, POLITICAL OR RELIGIOUS ACTIVITES ARE NOT ALLOWED IN THE MARKET AREA. Our non-profit status prohibits it by Law.**

**MADRAS SATURDAY MARKET
VENDOR APPLICATION 2024**

Vendor Name _____

Vendor Address _____

Business Name(if any) _____

Email Address _____

Phone Number _____

Product Category (categories). Please select all that apply.

Farm/Produce Community/Non-Profit Crafter/ Artisan Prepared/Ready-to-Eat (food truck)

Please provide a description of the products you will be selling or the information available at your booth: (There are NO RESALE OR IMPORT ITEMS allowed at the MSM. All items must be handmade, produced or grown by the vendor/farmer)

Hold Harmless/Indemnification Agreement

Disclaimer: The undersigned hereby waives and releases the* MSM (Madras Saturday Market), City of Madras (released party), all staff, employees, board members, sponsors, agents and volunteers from any and all liability of any kind arising from the undersigned's participation in the *MSM including but not limited to personal injury, property damage, lost or stolen property regardless of cause of said released parties. The undersigned further agrees to indemnify, defend and hold harmless all of the released parties against any claims arising from your participation in the MSM and including but not limited to attendees or those assisting the undersigned with their activities. By signing, I understand the MSM contractual info and I accept these rules and regulations.

Print Name of Authorized Vendor/Participant

Print Name of Authorized Vendor/Participant

Signature of Authorized Vendor/Participant

Signature of Authorized Vendor/Participant

Date _____

Amount enclosed \$ (Booth fee + Membership) Make

Checks payable to:

Madras Saturday Market

Please return application and contract to:

PO Box 286

Madras, OR 97741

Email questions to: madrassm23@gmail.com

For more information call Evelyn Rehwalt 541-325-6276